



HOUGHTON-LE SPRING SCOUTS
SUPPORTING LOCAL ADVENTURE



Annual Report and Accounts
31 March 2015

Houghton-le-Spring District Scouts

Online: www.hls-scouts.org.uk

Email: hls@durhamscouts.org.uk

A charitable organisation leading scout groups in Hetton, Houghton & Washington, Tyne & Wear

CHARITY INFORMATION 2014 - 2015

Trustees - ex officio

Chairman	Ged Parker
District Commissioner	Jonathan Chicken
Secretary	Ann-Marie Parker
Treasurer	Carl Hickman
DESC	Vacancy

Trustees - nominated

Other Trustee	Jane McIntyre
Other Trustee	Angela Star
Other Trustee (<25)	Jordan Pratt

Trustees - elected

Other Trustee	Doug McIntyre
Other Trustee	Danni Sims
Other Trustee	Kevin Wilson
Other Trustee	Stephen Harrison

Bankers

HSBC Bank
CAF Bank

Scout Registration Number	11610
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Contact Name & Address

Mr J Chicken
25 Weymouth Drive
Houghton-le-Spring
DH4 7TQ

TRUSTEES REPORT

The trustees have pleasure in presenting their annual report and financial statements for the year ended 31st March 2015.

Type of governing document

The district's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

The district is a trust established under its rules which are common to all Scouts.

Trustee selection methods

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Organisation

The district is managed by the trustees, who meet on a regular basis to discuss all aspects of day to day running. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Risk and Internal Control

The trustees assess the major strategic and operational risks faced by the District on an ongoing basis and react as necessary to mitigate these risks.

The district has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policy to ensure that insurable risks are covered.

Objectives of the District

The district's aim, in common with that of the Scout Association, is to support local adventure across the Hetton-le-Hole, Houghton-le-Spring and Washington areas of the City of Sunderland. The District actively supports its Scout Groups and provides programme, training and organisational structures to adults and young people.

Public benefit statement

The district meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Review of activities and future developments (prepared by the treasurer)

The district's census in January 2015 showed our membership numbers including leaders as 827 compared to 825 in January 2014 an increase of 0.25%. The district continues to use its resources in the support and development of scout groups.

The main financial activity during the financial year was the international trip, held by the scout section (income of £42,990.85). Trip participants took part in a number of fundraising events - thank you to all participants for your efforts. The trip made a loss of £1,607.83 which was taken from the existing designated fund. This loss was anticipated due to the declining value of the Euro. The designated fund is currently £6,166.50, which is for use against future international events.

The cub section undertook their 'Cubs Global Getaway' camp at Dilston, Corbridge in June 2014, of which the event's total income of £5,490.00 and expenditure of £4,664.21 (£180.95 re last year) is included within these accounts.

The trustees donated £125.00 to each of the 3 Jamboree participants to help with their costs of the adventure in Japan. The trustees also subsequently donated £250.00 to one Jamboree participant to help with their costs of the adventure. The additional donation is due to the late sign-up of the individual concerned and the subsequent lack of fundraising opportunity. Additional fundraising opportunities have been offered to all of the Jamboree participants by the district during the year, including a sponsored zip wire place, stadium collections and bag packing.

The trustees have agreed to write-off the initial loan of £500.00 to 4th Washington to ensure the group's continued success and stability, which was granted in last year's accounts. The district trustees have made a subsequent loan to 4th Washington Scout Group of £1,254.00 in respect of their annual membership fees for 2014. The terms of the loan are that equal repayments will be made each April for five consecutive years, interest free.

No grants have been received during this financial year.

Reserves policy

In general it is the district's aim to maintain sufficient funds to ensure the success of all of its activities; and provide a contingency to support equipment replacement and unforeseen expenses at short notice. A sum of £10,000.00 has been designated as this contingency.

Grant making policy

The district does not have a policy in respect of making grants.

Investment policy

The district does not have sufficient funds to invest in longer term investments. The District has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

Approval of the trustees' report

Approved by the trustees on 9th July 2015 and signed on their behalf by:

Mr Ged Parker
District Chairman

Receipts & Payments Account

Year to 31st March 2015

	2015	2014
	£	£
Total Receipts for the Year	53,182.01	66,499.02
Total Payments for the Year	<u>(54,087.24)</u>	<u>(62,836.81)</u>
Net (Payments)/Receipts for the year	<u>(905.23)</u>	<u>2,408.21</u>
Cash, Bank & Similar Funds B/Fwd	<u>42,101.46</u>	<u>38,439.25</u>
Cash, Bank & Similar Funds C/Fwd	<u>41,196.23</u>	<u>42,101.46</u>

The above account and accompanying statement of assets and liabilities were approved by the trustees on 9th July and signed on their behalf by:-

Mr Ged Parker
District Chairman

Mr Jonathan Chicken
District Commissioner

Receipts

Year to 31st March 2015

	2015	£	£	2014
	£			£
SUBSCRIPTIONS	26,994.00			27,027.00
County Rebate	457.50			334.50
Less Paid	<u>(24,696.00)</u>			<u>(22,770.00)</u>
		2,755.50		2,655.50
INVESTMENT INCOME				
Bank Interest		107.01		114.41
FUNDRAISING				
St. George's Day	0.00			0.00
Grants	0.00			0.00
Donations	<u>0.00</u>			<u>0.00</u>
		0.00		0.00
TRAINING				
Adult Training	250.00			300.00
Young Leader Training	<u>0.00</u>			<u>0.00</u>
		250.00		300.00
SECTION ACTIVITIES				
Beavers	0.00			1,332.00
Cubs	5,733.00			13,353.39
Scouts	465.00			0.00
Oxclose - ASC	0.00			0.52
Explorers - Combined	<u>237.23</u>			<u>2,573.18</u>
		6,435.23		17,259.09
OTHER ACTIVITIES				
International Trip	<u>42,990.85</u>			<u>45,333.02</u>
		42,990.85		45,333.02
MISCELLANEOUS				
Badges	0.00			0.00
Gift Aid	<u>643.42</u>			<u>837.00</u>
		643.42		837.00
TOTAL RECEIPTS FOR THE YEAR		<u>53,182.01</u>		<u>66,499.02</u>

Payments

Year to 31st March 2015

	2015		2014	
	£	£	£	£
TRAINING				
Adult Training	310.16		1,178.43	
Young Leader Training	<u>12.35</u>		<u>75.58</u>	
		322.51		1,254.01
SECTION ACTIVITIES				
Beavers	0.00		1,573.10	
Cubs	4,738.36		11,450.33	
Scouts	710.57		0.00	
Oxclose - ASC	0.00		460.00	
Explorers - Combined	<u>122.80</u>		<u>1,595.76</u>	
		5,571.73		15,079.19
OTHER ACTIVITIES				
International Trip	<u>44,598.68</u>		<u>44,830.56</u>	
		44,598.68		44,830.56
ADMINISTRATION EXPENSES				
AGM Expenses	79.00		98.75	
Waiting List Administrator	70.00		0.00	
Admin/Secretary Expenses	<u>465.55</u>		<u>207.40</u>	
		614.55		306.15
SUNDRY PAYMENTS				
St. Georges Day	0.00		0.00	
Fundraising	(135.00)		135.00	
Promotion, Dev & Comms	46.26		268.34	
District Badges/Neckers	977.76		178.45	
Young Carers Events	965.75		285.11	
Donation to 4 th Washington	500.00		500.00	
Donation to Jamboree Fund	<u>625.00</u>		<u>0.00</u>	
		2,979.77		1,366.90
TOTAL PAYMENTS FOR THE YEAR		<u>54,087.24</u>		<u>62,836.81</u>

Assets & Liabilities

Year to 31st March 2015

	2015		2014	
	£	£	£	£
DEBTORS				
1 st Washington - Loan	2,100.00		2,450.00	
4 th Washington - Loan	0.00		500.00	
4 th Washington - Capitation (2014)	<u>1,254.00</u>		<u>1,254.00</u>	
		3,354.00		4,204.00
PETTY CASH				
Secretary	<u>0.00</u>		<u>11.83</u>	
		0.00		11.83
BANK ACCOUNTS				
Oxclose ASC	94.85		94.84	
Explorers - North	0.00		1,798.31	
Explorers - South	0.00		410.25	
HSBC Bank	100.00		100.00	
CAF Bank	8,630.75		6,143.01	
S. Term Investment Fund	<u>20,500.00</u>		<u>20,500.00</u>	
		29,325.60		29,046.41
RESTRICTED				
International Trip	6,166.50		7,774.33	
Young Carers	99.14		1,064.89	
Explorers - North	1,474.50		0.00	
Explorers - South	<u>776.49</u>		<u>0.00</u>	
		8,516.63		8,839.22
ASSETS		<u>41,196.23</u>		<u>42,101.46</u>
NON MONETARY ASSETS				
Equipment (Exp. North)		500.00		500.00
Equipment (Exp. South)		12,000.00		12,000.00
Badge Stock		835.00		0.00
NET ASSETS		<u>54,531.23</u>		<u>54,601.46</u>

Notes to the 2015 Accounts

Accounting Policies

- Income shown in the Receipts and Payments Account is before deduction of any expenses.
- Non-monetary assets shown in the Statement of Assets & Liabilities have been given an estimated valuation by the trustees based on their knowledge of the assets involved and their age and condition.

Independent Examiner's Report

I report on the accounts of the District for the year ended 31st March 2015.

This report is made solely to the trustees in accordance with Section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my examination work.

Respective responsibilities of trustees and examiner

The District's trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year (under Section 144 of the Charities Act 2011 (the Charities Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under Section 145 of the Charities Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145(5)(b) of the Charities Act); and
- To state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the District and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's Statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with Section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name

Qualification

Date

Houghton-Le-Spring Scouts invite you to

A CELEBRATION OF VOLUNTEERS

BLACK TIE BALL

Saturday 3rd October
Radisson Blu, Durham
7pm - Midnight

- Black Tie / Evening Dress
- Three Course Meal
- Reception Drink
- After Dinner Speaker
- Table Entertainment
- Disco

BOOK YOUR TICKET:

For more info and to book your ticket,
please visit
hls-scouts.org.uk/districtball

Open to adult volunteers, supporters and guests.

TICKETS:

£37 each, or £350 for a table of 10 if
booked before 17th July
Tickets limited to 120.



HLS SCOUTS - SUPPORTING ADVENTURE IN HETTON, HOUGHTON & WASHINGTON